Certification of English Language Proficiency

Attach this form with the appropriate supporting documentation. This form is required for all "Begin New Program" and "Transfer In" requests.

Exchange Visitor’s Name: ___________________ Date: ________________

The Department of State requires J-1 Exchange Visitors to have "sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis." [22 CFR 62.11(a)(2)]

Check One: Indicate how the Department has certified English proficiency for the prospective exchange visitor.

☐ Certification by a language test recognized by UCLA’s graduate admissions

➢ A copy of the test score is provided
➢ The test must have been taken within the past 2 years
➢ IELTS overall band score of 7 or higher
➢ TOEFL test score must be 560 (paper based) or 87 (internet based iBT)

https://grad.ucla.edu/gasaas/admissions/ENGREQ.HTM

☐ Certification by an academic institution or English language school

➢ A copy of the letter is attached
➢ Verifies the exchange visitor possesses English language proficiency high enough to function daily within the UCLA position and within the local U.S. community.
➢ Issued on letterhead in English within the past 6-months.
➢ Includes signature from school official.

☐ Certification by the Sponsoring Professor (signature required in right column)

➢ PI Name: ____________________________

➢ Date of Interview: ______________________

➢ Duration of Interview: ________ mins

➢ The Interview Was Conducted:
☐ In person ☐ By Videoconference ☐ By Phone

➢ Interview Notes (required):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I declare under penalty of perjury that I have interviewed the prospective exchange visitor, and I have verified that the scholar’s English language proficiency is sufficient to function daily within their UCLA position and within the local U.S. community.

Pl Signature __________________ Date ________